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29 October 1965

MEMORANDUM FOR: Director of Training

THROUGH : Chief, Operations School

SUBJECT : Clandestine Services Name Check Course No. 5
7 - 13 September 1965

REFERENCE : Course Report, CS Name Check Course No. 4,
dated 23 July 1965

Synopsis

1. Nineteen students began this course. One student dropped out during the course. Most of the students had at least two years experience in the CS. The exceptions were several CTs who were most welcome. Some correction and update of curriculum material was arranged to provide basic material for those with less experience. The students all endorsed the course in their critique.

Student Body

2. Enrollment for this course had reached twenty-four students prior to the opening day of the course. The course opened to nineteen students, the "dropouts" are unexplained. During the course one student was withdrawn by his supervisor, leaving eighteen students to complete the course. We were well-pleased to see three CTs in the group and their presence definitely raised the level of class-participation. Most of the students (with exception of the CTs) had been with the Agency for at least two years and thus the total unfamiliarity with background mentioned in the report for Course No. 4 did not appear in this course. We also noted that most of these students were assigned to jobs where they would be able to use the "research" type of name trace knowledge. A few still remarked that they felt that their job would only require them to find specific files for their supervisors. (Roster of Students is attached as Attachment A.)

Course Curriculum

3. Changes indicated by after-action study of Course No. 4 were incorporated in this course. We asked [REDACTED] in speaking on the CS Records System to expand on the inner nature of the system and the basic elements therein. He agreed to do so. This will be a part of the course

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GROUP 1
Excluded from automatic
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from now on. (Ref. paras 4 and 6) Some small changes in sequence were required by other commitments by guest instructors. These did not affect the effectiveness of the presentations.

Student Critique

4. Even the widely diverse types enrolled in this course unanimously agreed that information obtained in the course and the attitudes which were demonstrated were valuable. Some, in each case OTs, proposed that the course could be shorter. They pointed out that they did not find repetition necessary to learn. (Instructor's comment: That's probably why they are OTs and the others are not.) The OTs suggested that the Name Check Course content should be part of each OT's training. They suggested, however, that the training not be included directly in the current program as a sequential part thereof, but that the OTs be given the training some weeks after they had been assigned to a CS function at headquarters.

Instructors

5. [redacted] Chief, SA Division, was the "keynote speaker" for this course. [redacted] well-organized talk with clear and guiding examples was excellent and set a very good tone for the course.

6. The presentations by the Office of Security by [redacted] and [redacted] had been recast for this course. [redacted] had shortened his talk considerably and [redacted] had tightened the vernier in adjusting his sights and the block of instruction went on very well.

7. [redacted] of the Systems Group replaced [redacted] in an emergency occasioned by [redacted] sudden call to a special DDP meeting. [redacted] although not thoroughly prepared, gave a workman-like performance and we expect that after this occasion [redacted] will be able to act as alternate, if necessary.

8. We found it unnecessary to call the panel of experts to answer questions at the end of the course, as the students did not feel that they had questions for this body.

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Conclusions

9. Although still plagued with a rather diverse group of students whose interests cannot be integrated, the course continues to satisfy the requirement for which it was created.

SIGNED

[REDACTED]
Chief Instructor

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Attachments (w/original only):

- A. Student Roster
- B. Course Schedule
- C. Roster of Guest Instructors

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